

# **Ann Arbor Tower Plaza Condominium Association**

## **Package Policy**

WHEREAS, and in accordance with the Master Deed and Bylaws of the Ann Arbor Tower Plaza Condominium Association, the Board of Directors is authorized and empowered to govern the affairs of the Association, and the Association is authorized to adopt and enforce reasonable rules and regulations in the interests of the Community, pursuant to the Master Deed; and

WHEREAS, the Ann Arbor Tower Plaza Condominium Association also recognizes that it may, with limited ability, set certain rules, regulations and standards for the delivery of packages within the building.

WHEREAS, that it is intended that this policy be applicable to all Ann Arbor Tower Plaza units and shall remain in effect until changed or rescinded by a majority of the Board of Directors...

BE IT, THEREFORE, RESOLVED THAT the following policy regarding packages shall be adopted by the Board of Directors:

Residents who desire to have packages delivered to the building shall adhere to the following guidelines:

- 1) All packages must be less than 70 lbs, less than 7ft in length, less than 10 cubic feet whose other dimensions may not exceed 33". Any packages that exceed these dimensions or weight will not be accepted by the front desk on behalf of the resident.
- 2) Residents may not have more than 10 packages over 1 cubic foot awaiting to be picked up at any given time.
- 3) Any and all packages must be picked up from the front desk within 3 business days of delivery. Any package that is not retrieved within this time frame may be returned.
- 4) Facilitating the delivery of any package to a unit will result in a charge to the unit account based on the current maintenance rate billed in ¼ hour increments. Residents are however encouraged to facilitate the delivery of packages and making accommodations to be available at the time of delivery.
- 5) The Association and/or the onsite staff shall not be held liable for any damages resulting from the handling of packages.
- 6) Residents are responsible for any and all charges related to shipping and handling of packages for their unit.

The Board of Directors reserves the right to review, modify and otherwise amend the above

community standard guidelines as it determined appropriate and in the best interest of maintain community aesthetics.

This policy was adopted by the Board of Directors, and became immediately effective, on January 25, 2018.